



**UDHAV DAS MEHTA (BHAJI) CENTRAL REGIONAL CENTRE**

**Gram Gora, Bishenkheri,  
Suraj Nagar, Bhopal (MP) - 462044  
Email: - [rdsaibho-mp@gov.in](mailto:rdsaibho-mp@gov.in)  
Tel: 0755-2696930-24, 2696811(fax)**

**NOTICE INVITING TENDER FOR MESS – BOYS & GIRLS HOSTEL FOR  
SPORTS AUTHORITY OF INDIA, STC DHAR FOR THE YEAR 2015-16**

Sealed tenders are invited by Sports Authority of India Bhopal from reputed Catering Agencies with minimum annual **turnover of Rs. 50 lac** for last three years and having relevant experience in providing food to the sports person at state/National level or Educational Institute or organizing catering services for any festival on regular basis for awarding contract to provide catering services for Mess – Boys & Girls Hostel for SAI, STC Dhar for the year 2015-16.

The detailed information, terms and conditions governing the award of contract are contained in the tender documents which may be obtained from Sports Authority of India, Central Regional Centre, Gram Gora, Bishenkheri, Bhopal, on any working day from the date of publication of this notice on payment of demand draft only of Rs.1000.00 (Rupees one thousand only) in favour of Regional Director, SAI, Central Centre payable at Bhopal (non-refundable). Sale of tender will close on **28<sup>th</sup> December, 2015 at 1300 hrs.** The Tender document is also available in website of SAI, New Delhi i.e. [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) In case of downloading of tender form from website the tenderer will have to submit tender cost i.e.Rs.1000/- Demand Draft only along with **EMD Rs.1,00,000/- of (Rupees one lac only).**

The sale of tender documents will be commenced from the next day of publication of NIT in newspapers.

Tender offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be submitted latest by **29<sup>th</sup> December, 2015 upto 1300 hrs** in the office of **Regional Director, SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal**, technical bids of which will be opened on **29<sup>th</sup> December, 2015 at 1530 hrs** in the presence of the tenderers or their authorized representatives.

Sports Authority of India reserves the right to accept or reject any tender or all the tenders without assigning any reason whatsoever.

**ROQUE DIAS  
REGIONAL DIRECTOR (CC)**

# ***SPORT'S AUTHORITY OF INDIA***

## **TENDER DOCUMENT FOR AWARD OF**

### **CONTRACT FOR RUNNING OF MESS (BOYS & GIRLS HOSTEL)**

**IN**

**SAI TRAINING CENTRE (STC)  
SPORTS AUTHORITY OF INDIA**

**DHAR**

Tender No....., .....

Cost of the Tender Document - Rs.1000/- (*to be paid through Demand Draft*)

Regional Director  
Sports Authority of India  
Udhav Das Mehta (Bhai ji) Central Center,  
Gram Gora, Bhopal

Issued to: M/s \_\_\_\_\_  
\_\_\_\_\_

Authorized  
signatory

Note : Those who are downloading the tender document from our website, they are to pay Rs.1000/- in the form of Demand Draft/Pay Order in favour of Regional Director SAI, Bhopal as cost of tender document. In case the bid is received without the cost of tender document, the same would not be considered.

Sports Authority of India - Tender for Running Mess on contract

# SPORTS AUTHORITY OF INDIA

UDHAV DAS MEHTA (BHAIJI) CENTRAL REGIONAL CENTRE BHOPAL

Gram Gora, Bishenkheri, Bhopal -462044

Tel. No. 0755-2696930-24, Fax 0755-2696811

## TENDER FORM

Cost of Tender Rs.1000/- (Rupees one thousand only) by Bank Draft (In case of downloading from website the tenderer will have to submit tender cost along with EMD of Rs.1,00,000/- (Rupees one lac only).

Last date of receipt of Tenders	29 <sup>th</sup> December, 2015 up to 1300 hrs
Date and Time for opening of Tenders	29 <sup>th</sup> December, 2015 at 1530 hrs
Venue of opening Tenders	SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal.

Sports Authority of India invites sealed tender from reputed Caterers having minimum annual turnover of Rs. 50 lac for providing catering services to Sports Person in an Institution/Hostel or during State/National Championships. The Menu of the mess is attached as **Annexure- IV** to this form. Format for submission of Tender is placed at **Annexure- I, II & III** requisite documents are referred thereof be enclosed along with the tender.

1. Name of the Firm .....
2. Full Postal Address with Tel. No., Fax No. & E-mail Id .....
3. Director/Proprietors, Chief Executive of the firm should also be enclosed with proof of ownership. ....
4. Attached copy of Registration No. of Firm .....
5. Attached copy of PAN Number of Firm/Proprietor .....
6. Attached copy of Service Tax No. ....
7. Attached copy of TAN No. ....
8. Attached copy of License from Food & Safety Authority of India .....
9. Copy of audited balance sheet for the last three preceding years (i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached) .....

10. Attached turnover last three preceding (i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached) should be submitted showing annual turnover of Rs. 50 Lacs for providing catering services. ....
11. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15) .....
12. Experience of minimum three years for providing catering services to Sports Person at state/national level or educational institute in providing food to the sports person at state/National level or Educational Institute or any camps on regular basis. ....
13. Attached Client list for providing catering services and copy of award letters to be enclosed. ....
14. Total number of employees on master roll of the firm .....
15. Additional manpower with the firm is capable of providing at one time immediate if the contract accepted (given exact no.) .....
16. Attached Bank details for RTGS as per **Annexure-V** .....

**Note: - All the pages should be sealed signed & number by the tendered.**

## **TERMS & CONDITIONS**

1. The words "**Tender for Mess (Boys & Girls) Hostel for STC DHAR**" should be subscribed on the top left corner of envelope bearing the name and address of the Tenderer. The tender shall be submitted in three separate envelopes addressed to the Regional Director, SAI, Central Regional Centre, Gram Gora, Bishenkheri, Bhopal as under:-
  - a) **Envelope "A"**- Earnest money of Rs.1,00,000/- (Rupees one lac only) by the tenderer through **Demand Draft only** in favour of Regional Director (CC) SAI payable at Bhopal from any Nationalized Bank as detailed in **Annexure I**. (In case of down loading from website, the tenderer will have to submit tender cost along with EMD).
  - b) **Envelope "B"** - should contain the tender documents duly signed on each page and all other documents to be submitted along with the tender as per details given in **Annexure -II** along with information pertaining to the present line of business.
  - c) **Envelope "C"** - should contain the Financial Bid in **Annexure - III**.
2. Envelope 'A' & 'B' submitted by the bidder will be opened on 29<sup>th</sup> December, 2015 at 1530 hrs Envelope "A" will be opened first and Envelope "B" of only those tenderers will be opened who have deposited required EMD and Tender Cost. Envelope "C" i.e. Financial Bid of only those bidders whose documents are found in order and selected by the SAI Tender Committee, will be opened. Date and time for opening of Envelop 'C' will be decided later on. All the three envelopes should be submitted in one big cover duly sealed and may be put up in the tender box kept in the office of SAI Central Regional Centre, Gram Gora, Bhopal.
3. The tenderer should sign each page of the tender. Individual signing the tender papers must indicate whether he is the sole proprietor or / partner of the firm.
4. The tenderer should also submit signed undertaking along with the tender that he has read the complete tender documents, and will abide by its terms and conditions and have also enclosed all the documents referred to in Annexure -II.
5. Offers sent by telex/fax/telegram will not be accepted.
6. SAI reserves the right to reject the tender of all or any party without assigning any reason.
7. Tenders documents are neither transferable nor cost of the tender documents is refundable under any circumstances.
8. The issuing of tender document shall not constitute that the tenderers are automatically qualified.
9. If even after award of contract, information/facts submitted by the tenderer are found misleading/incorrect/false etc, SAI reserves the right to disapprove the contract.
10. The Earnest Money draft will be returned to the unsuccessful bidders within seven days from the date of award of the contract. The earnest money of the successful tenderers will be liable to be forfeited, if he does not fulfill any of the following conditions:-

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- a) The successful tenderer shall have to **deposit security amount of Rs.2,50,000/- (Rupees two lac fifty only) within 7 days** of the receipt of the award of contract. It may be added that the security thus to be deposited with SAI shall not carry any interest.
  - b) **Execution of the agreement on Rs.1000/- (Rupees one thousand only) Stamp Paper within 7 days of the receipt of award letter.**
  - c) To undertake the work from the specified date to be mentioned in the award letter.
  - d) The earnest money of the successful tenderer will be refunded after completion of the above-mentioned three conditions.
11. The rates quoted for license fees of the successful tenderer will be valid during the period of the contract agreement. No revision will be allowed on the request of successful bidder.
  12. In case of any dispute between his employees and successful tenderer, SAI will have no responsibility and shall not be responsible for any compensation in any form to such employment to any of such employees during the currency of and/or after the expiry of this agreement.
  13. In case of any dispute the matter shall be under the jurisdiction of the court situated in Bhopal or Delhi.
  14. In case of any tender documents submitted by the bidders with incomplete information, his tender will be cancelled.
  15. Sealed tenders containing relevant information should be addressed to the **Regional Director, SAI, Central Regional Centre, Gram Gora, Bhopal** and should bear the name and address of tenderer.
  16. Any tender received after the specified date, time and place mentioned in the advertisement will not be entertained under any circumstances.
  17. Facilities to be provided by **SAI** in the **MESS**:
    - a) Dinning hall (with required furniture)
    - b) Kitchen & stores
    - c) Water will be provided by SAI
    - d) Electricity – SAI will pay only for lighting, fans, Water Cooler (not for kitchen electricity, which is payable by successful bidder of **every month**).
  18. The successful tenderer will have to install a sub-meter (covering kitchen & store) for electricity at the risk and cost of his own and payment will be made according to SAI on actual consumption as shown in the sub-meter, along with license fee every month.
  19. The caterer will be responsible for maintaining the furniture, electrical, sanitary water connection and other fittings in proper working condition and in case of any fault, will be repaired at his own cost.
  20. The furniture issued will be on a One-Time Basis, and it should be returned in good condition. Its maintenance will be responsibility of the caterer who will be responsible for any breakage and damage of the furniture.

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21. The caterer will be responsible for the cleanliness of the dinning hall, kitchen and the surrounding areas.
22. The caterer will not be allowed to use hard coal/wood and he will be allowed to use of gas fuel.
23. Eating plates, one cup, one dining spoon & one glass (stainless steel) should issue to the inmates by successful bidders and same will be issued through I/c STC who will also return the same through I/c STC to caterer after completion of the tender.
24. A cyclic menu will prepared for 25 days and will be changed after completion of each 25 days, as per availability seasonable fruits & vegetables will be included in the daily menu.
25. The food supplied should be wholesome as per menu attached in **Annexure-IV**, hygienic, and nutritious prepared in refined oil. The SAI reserve the right to take the assistance of any institution/agency/expert/dietitian for guiding the caterer in this respect and advice of respective Incharge of the centre & Regional Director, Central Regional Centre, Bhopal will be binding.

Presently the rate of menu 175/- per day per head and 7% Service Charges to be caterer will be allowed. If Sports Authority of India en-hance the rate the same will be applicable as per the date of implementation of the order.

26. Waiters/Cooks should always be in prescribed uniform as approved by the Centre Incharge/Regional Director and the uniform has to be provided by the caterers at his own cost.
27. The caterer has to bring his own crockery and cutlery utensils and other items required for preparing and serving of food. All the items should be of good and standard quality and are subject to checking by SAI Authority.
28. The agreement will be for a period of **one year** initially from start of the services which can be extended for a period of another one year subject to the satisfactory services provided by the caterer during the first year. The contract can be terminated by either party giving 1 (One) month notice and there upon the premises will be vacated and all equipments/belongings of caterer to be removed forthwith non-withstanding whatever claims/counter claims he may be having. The services could also be terminated for major breach or complaint of any of the terms and conditions stipulated in the agreement.
29. **The caterer will ensure compliance with all labour laws as applicable to caterer and caterer's employees including any additional obligations that may arise on account of the canteens being located within the SAI premises and all mandatory deduction (PF, ESI etc. & Taxes as applicable).**
30. The caterer will maintain from inception, a reserve fund with his own bankers for meeting all accruing liabilities of terminal benefits, compensation etc. and will be responsible for providing alternative employment to all its employees on the cessation of this agreement, in his other ongoing catering projects.
31. The premises shall not be utilized for any other or different purposes then set out, and any other form of commercial or trading user of these premises shall constitute breach of this agreement apart from rendering the caterer liable to pay additional charges for the unauthorized use as may be determined by Regional Director in his sole discretion.

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32. Licensee shall pay the license fee for every month. He will have an option to pay License fee by the way of deduction of License Fee from his monthly bill or depositing directly in SAI Account. Non-payment of license fee within the prescribed date will constitute breach of the terms of license failure to company with the above provision may lead to termination of the contract.
33. If the license fee, or any part/thereof shall at any time, be in arrears and remaining unpaid after the due date and or if the licensee any time fails or neglects to performs or observe any of the terms and conditions herein contained and on his part to be observed and performed of very serious nature, then in that event, the licensor may without prejudice to his general right of revocation of license as a licensor, be terminated the contract by given 10 days notice in writing to the licensee, there upon the licensee will peacefully give up position of the premises in question. However the licensor retain his right to recover any loss or prestige suffered on account of any antecedent breach of terms and conditions and contravention on the part of the licenses.

**Quality food materials of reputed companies are only to be used.**

In case of food, if found less in quantity or quality and is not of standard quality or in unhygienic condition or not served in time, the penalty will be as follows:

<b>S. N.</b>	<b>Nature of Deficiency /Lapse</b>	<b>Penalty</b>
a)	Delay in Service	Rs.250/- per instance
b)	Insufficient quality of food	Rs.1,000/- per instance
c)	Lack of cleanliness in Kitchen/ Dining Hall	Rs.500/- per instance
d)	Non supply of food item/s for part or whole of diners	Rs.25/- per instance per item
e)	Quality deterioration	Rs.2,000/- per instance

Repeated fault may result in forfeiting part or whole of security and even termination of the contract. SAI reserves the right to visit the existing or the past customer of the tenderer to ascertain the quality of work performed by them and in case any negative report is received against the tenderer, his tender may be rejected. Also in case any information provided by the tenderer is found to be false, his tender can be rejected and part or whole security forfeited.

34. That without prejudice to the rights and privileges of the licensor, licensee during the tenure of this license shall not transfer, assign or part with licensed premises or any portion thereof permanently or temporarily to any other person and shall not be allowed to take any person to share the accommodation or in partnership without the prior written permission of the licensor, nor shall be entitled to allow any person to occupy the licensed premises or to use any part thereof or create any right of any other person/party in the said licensed premises.
35. The licensee shall not be entitled to put up any structure (permanent/temporary) on the licensed space. In case any such structure(s) is/are required to be put by the licensee for promotion of his business the licensee shall submit a detailed plan for approval of the licensor. No additional/alteration or structural changes would be allowed to be put up without the prior written approval of Regional Director.

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36. That in the case the license comes to an end on expiry of the period of license or is revoked before the expiry of contract, in that event, the licensee shall not remove from licensed premises, furnishing, fitting, fixture etc. belonging to the licensee without the prior written approval of the licensor. If the licensor decides not to retain all or any of the fitting and furnishing, the licensee shall remove the same peacefully and restore the licensed space to the original condition at his own cost.
37. That the licensee shall not do anything in or outside the licensed premises which may create nuisance or any cause of annoyance to the neighbors, to the licensor and or to the visitors and Sports person living/visiting the premises.
38. That the overall control and supervision of the premises shall remain vested in the licensor and the licensor through its authorized representative will have the right to inspect the whole or part of the licensed premises as and when considered necessary with respect to its bona-fide use and in connection with fulfillment of the other terms and conditions of the license.
39. Fitting in the licensed premises have been provided with the sanitary, and water supply fitting and the same shall be handed over. The licensee shall be responsible for maintenance of these in proper condition and repair within the contract period.
40. The adequate provision exists for sufficient number of lights points, power plugs, fan points and exhaust fans points. However, in case of any additional requirement at all places, light fittings, fan including exhaust fan will be provided by the licensee at his own cost. For any addition and alteration in the electrical installation work prior approval in writing of the licensor will have to be obtained by the licensee.
41. In case of any damage to the property belonging to licensor the licensee shall compensate the licensor to and for the amount as may be determined by the licensor, who shall be final and binding on the licensee.
42. Only such items of foods and beverages etc. will be prepared as provided in menu and any additional items should as have not been prohibited by Ministry of Health or SAI and other Govt. Agency.
43. The licensee shall arrange for removal of the garbage outside the campus premises, the kitchen waste or any other type of refused or waste material every day at his own cost.
44. That the licensee shall maintain environmental hygiene and proper sanitation of the licensed premises during all working hours. The licensee shall be bound to avoid by all the provisions of the prevention of Food Adulteration Act as applicable in STC Dhar and such other Central and local laws and rules and regulation existing therein or to be enacted or introduced hereafter.
45. That in case the license is cancelled by the licensor, the unauthorized occupants of the public premises wrest while licensee together with all other unauthorized occupants, if any shall be liable to pay the damages at such rates as may be determined by the licensor.

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46. On the expiry of the period of license, in case the license is not renewed or fresh license entered into or in case of default in payment of license fee or violation of any clause of the agreement. The licensee shall become an unauthorized occupant of the said public premises under section 4 of the public premises. (Eviction of unauthorized occupants) Act-1971 and the licensee shall be liable to be proceeded under the provisions of the said above Act. Besides the jurisdiction of the Estate Officer as appointed by Ministry of Skill Development Entrepreneurship & Youth Affairs Sports of SAI, in case of other disputes that the court in Bhopal or Delhi only shall have jurisdiction to entertain any application in respect of any proceeding under this agreement or to entertain any suit in connection with this agreement of license and no other court of any other place shall have the jurisdiction to entertain any such application or any suit.
47. That the licensee at his own cost will provide running hot water, cupboards for keeping servant's cloths, fire proof arrangement and all other requirement in the kitchen. It will be responsibility of licensee to comply with all fire-fighting norms and condition as laid down by the concerned authority. SAI will not be responsible in case of any eventuality.
48. That the washing of utensils etc. including dishwashing shall not be permitted at any place other than the space in the kitchen provided for this purpose.
49. The licensee shall not encroach upon any area of vacant land or constructed portion for any purpose.
50. SAI reserves right to revise its menu and no extra payment will be made for the same.
51. That the licensee shall make all arrangement/provisions for fire detection/safety/fighting arrangement as may be prescribed by the Chief Fire Officer of any other code or standard practice at his own cost.
52. That the licensee shall use polythene bag/dustbins for the waste and the kitchen waste. It shall be ensured by the licensee that kitchen waste is not scattered outside the dustbins and neither the same is dumped anywhere else other than the place specified.
53. That the licensee shall not display any neon signboard or advertisement board etc. without prior written permission of the licensor, but the licensee shall be responsible to pay the advertisement tax or any charges levy by the licensor, if any neon sign board or advertisement board etc. is installed without the prior written permission of the licensor.
54. That the effective day to day maintenance, watch and ward, sanitation of the licensed premises including attending to current complaint from the meter onwards and routine and period maintenance of electrical and other installation shall be the responsibility of the licensee. He will have to engage adequate number of technicians for effective maintenance in the event of the failure of the licensee to carry out effective day to day maintenance of the premises to the satisfaction of the licensor if any other repair which the licensor may consider should be carried out without delay or loss of time to avoid wastage of water/electricity and damage to the Govt. property the responsibility of which is otherwise that of the licensee and in that event the licensee shall pay to the licensor the cost including departmental charges incurred on his behalf. The licensee shall maintain the electrical installation as per Indian electrical rules and shall abide by the Electricity Control Act (S) enforced from time to time.

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55. Notwithstanding anything contained in any clause hereto in force mentioned the licensor shall have the absolute right at all time to undertake any construction or modification to ensure better utilization of the building and to improve its revenue. The licensee shall not be entitled for any compensation and/or reduction in license fee or have any right to object to the same.
56. The serious breach of any of these conditions will make the licensee liable to cancellation with immediate effect as decided by the Regional Director. That the security deposit will also be forfeited in case of breach of any condition mentioned in the tender. On revocation/cancellation/determination of the licensee it shall be duty of the licensee to vacate the licensed premises within the time given in the communication issued by the licensor in this respect, in case the licensee shall fails to vacate the premises within the stipulated the licensor shall be entitled to charge/recover damages at such rates and may be determined by the licensor. In the event of the licensee desirous of surrendering the licensed space before the expiry of the terms of the license.

He can do so by giving one month's notice in writing terminate his liability on the date of expiry of the said notice or on the date of handing over the possession of licensed premises whichever is later provided that out going licensee clears all the pending dues including damage charges, if any. Clearance of the dues will be essential condition for the acceptance of the notice. In the event of the non-payment of the dues before the date of expiry of notice period, the time taken in clearing the dues will be automatically postpone the date of notice period and the period of the notice in the event will expiry on the date of clearance of the dues.

57. SAI reserves the right to determine the license after giving one month's notice to the licensee in case the said licensed premises are required by the licensor in the due course of fulfillment of its objectives of promotion of sports or due to any other unforeseen exigency of service.
58. That the licensee shall stand ex-post-facto determined without any right to compensation whatsoever to the licensee in any of the following events.

If the licensee (s) being an individual or if a firm, any partner in the licensed firm, shall die or at any time be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for liquidation or compensation under any insolvency act for the time being in force or make any conveyance or assignment of his effect or enter into any arrangement or composition with creditors or suspend payment or shall introduce a new partner or shall change the constitution of partnership or if firm is dissolved under the partnership act.

OR

The licensee being a company shall pass a resolution or the court shall make an order for the liquidation of its affairs or a receiver or a manager on behalf of the debenture holders shall be appointed or circumstances shall have arisen which entitle the court or debenture holders. Shall be appointed or circumstance shall have arisen which entitled the court of debenture holders to appoint a receiver or manager, provided always that such determination shall not be prejudice any right of action or remedy which shall have there after accrue to have licensor.

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59. On the expiry of the period of license the licensee undertakes to handover the peaceful the vacant possession without delay, dispute or demur on any ground whatsoever. In any case of default in payment of license fee or violation of any clause of the agreement, the licensee shall become an unauthorized occupant of the said public premises under section 4 of the public premises (Eviction of unauthorized occupants) Act 1971 and the licensee shall be liable to be proceeded under the provisions of the said P.P. Act 1971. Besides the jurisdiction of the Estate Officer as appointed by SAI, in case of other disputes that the court in Bhopal or Delhi only shall have jurisdiction to entertain any application in respect of any proceeding under this agreement or to entertain any suit in connection with this agreement of license and no other court of any other place shall have the jurisdiction to entertain any such application or any suit.
60. The mess in the hostel is meant to cater to the requirement of sports person in various disciplines and the said requirements including the fluctuation in the number of the players as also the food, hygienic and nutritional requirements of the players will be kept in mind and adhered to without any failure & default. In the case of any complaint being of a such a serious nature as to result in Newspapers reports, etc. the minimum penalty will be Rs.20,000.00 as decided for each instance will imparted by the Incharge be depending on the seriousness of the matter, it will be in the sole discretion of SAI to impose even a higher penalty up to Rs.50000.00 for each incident of deficient working of the hostel mess which is reported in Press/Newspapers.
61. The tenderer, will be responsible for ensuring that all the employees and staff duly maintain necessary hygiene, decorum and proper discipline viz-a-viz the campers and their associates. No person associated with the mess shall have any dealings or association of any kind whatsoever with and the party will be fully responsible for its staff and employees both before and after their respective working hours in the event of impermissible interaction between any employee/staff of the part and any camper whether individual or in a group.
62. The tenderer, its staff and employees will be liable to bring to the notice of the Centre Incharge & Regional Director of the centre SAI any untoward developments at the earliest possible instance failing which it will be deemed that the party its staff and employees and involved in or connected with or beneficiaries of the said untoward developments/activities.
63. The successful tenderer shall be responsible for ensuring the safety of the persons, etc. In case of any injury/casualty to any persons or damages caused to the property of SAI or any third party, the tenderer shall be responsible to pay compensation for such injury/casualty and /or damages as may be required under the law. In case of any court case or challan by the police or any local authority or any other party competent to take such action, the tenderer shall be solely responsible for defending the cases in a court of law and/or to ensure compliance with the summons or challan so served in this behalf.
64. These are only proposed draft terms and conditions and can be modified changed or added to the time of finally conclude and signing the agreement.
65. The earnest money of the successful tenderer will be refunded after depositing of the security money against the contract.
66. All the supporting documents wherever needed should be enclosed.
67. Conditional/Incomplete tenders with own terms will be rejected.

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68. **The Financial bids shall be evaluated on the basis of lowest bid criteria without compromising on the quality of the menu. Rates quoted should be inclusive of all types of taxes as applicable during the contract period. No other document/paper shall be attached to the financial bid. Preference will be given to firm having more experience in this field.**
69. TDS etc will be applicable as per rules.
70. The successful tenderer will take out all the waste and dirt out of the Campus premises daily at his-own cost.
71. The successful tenderer will give an undertaking before starting services & thereafter with every bill that he is abiding by all the Labour Laws & depositing mandatory deposits e.g. EPF, ESI, Service Tax and any other charges payable to Govt.
72. SAI reserves the right to reject any or all the tenders without assigning any reason what so ever.
73. The Tenderer will be responsible for the cleanliness of the canteen and the surrounded areas. He will arrange his own septic tank.
74. Sub-letting of the leased premises or further going for Sub-Contract of the Mess or Staff Canteen with any third party in any form will not be allowed during the contractual period to the successful tenderer.
75. The successful tenderer will be liable to provide catering services in other centers of SAI under the administrative control of SAI Central Regional Centre on need basis (the agreement of such services will be executed separately).
76. **The cooks & bearers should be medically fit and should not be below 18 years of age. It may also be ensured that they are not suffering from infection/ contagious diseases.**

This is to certify that I/we have studied site, read, understood all the clauses of the tender and in case of award undertake to abide by its terms and conditions.

Signature: .....

Designation: .....

Name of the Firm & Address .....

.....  
 .....

Date : \_\_\_\_\_

Seal

**FORMAT FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE FIRM**

To  
The Regional Director,  
Sports Authority of India,  
Central Regional Centre,  
Gram Gora, Bhopal

**Sub: EARNEST MONEY DEPOSIT OF TENDER FOR MESS-BOYS & GIRLS  
HOSTEL IN STC DHAR FOR THE YEAR 2015-16.**

***(TO BE SUBMITTED IN ENVELOPE "A")***

In response to the tender published in the ..... on .....  
....., I had purchased Tender No. .... from your office.

I am sending herewith demand draft no. .... dated..... of  
Rs...../- (Rupees.....only) drawn on  
..... Bank in favour of Regional Director (CC) Sports Authority of  
India, payable at Bhopal on account of Earnest Money.

**Or**

In response to tender floated on website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) I  
have downloaded the tender document and depositing herewith separate Demand Draft  
of Rs...../- ( Rupees .....only ) Rs.1000/- (Rupees one  
thousand only) drawn on .....Bank in favour of Regional  
Director SAI, Bhopal on account of **EMD & Cost of tender.**

**AUTHORISED SIGNATORY  
(NAME IN BLOCK LETTERS)  
SEAL OF THE TENDERER**

Date : .....

Encl. As above

**FORMAT FOR SUBMISSION OF THE TENDER ON LETTER HEAD OF THE FIRM**

To  
The Regional Director,  
Sports Authority of India,  
Central Regional Centre,  
Gram Gora, Bhopal

**Sub.: Tender for Mess-Boys & Girls Hostel for STC Dhar for the Year 2015-16.**

In response to the Tender Notice published in the .....on  
....., I had purchased Tender No. .... from your office. I had downloaded  
tender from website [www.sportsauthorityofindia.nic.in](http://www.sportsauthorityofindia.nic.in) and have deposited cost of tender along  
with E.M.D.

I am sending herewith my tender documents as under:-

- a) **TECHNICAL BID:** The tender documents duly signed on each page and all other documents to be submitted along with the tender **(Envelope "B")\*\***
- b) **FINANCIAL BID:** The financial bid for the job of Catering Services (Envelope "C").

\*\*The following details and supporting documents accordingly are available in **Envelope "B"** for evaluating eligibility etc.

1. Attached copy of Registration No. of Firm
2. Attached copy of PAN Number of Firm/Proprietor
3. Attached copy of Service Tax No.
4. Attached copy of TAN No.
5. Attached copy of License from Food & Safety Authority of India
6. Copy of audited balance sheet for the last three preceding years (i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached) should be submitted showing annual turnover of Rs. 50 Lac for providing catering services.
7. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)
8. Experience of minimum three years for providing catering services to Sports Person at state/national level or educational institute in providing food to the sports person at state/National level or Educational Institute or any camps on regular basis.
9. Detail of clients for providing catering services and copy of award letters to be enclosed.
10. Bank details as per **Annexure-V**

That I/we will be responsible for all the contractual obligations including uninterrupted satisfactory service, quality and quantity etc.

This is certify that I/we have studied site, read and understood all clauses of the tender in case of award of contract I/we undertake to abide by all terms and conditions mentioned in and draft agreement to be given by SAI.

Date.....

**AUTHORISED SIGNATORY  
(NAME IN BLOCK LETTERS)  
(SEAL OF THE TENDERER)**

Encl. As above

**(Envelope "C")**

**FORMAT OF FINANCIAL BID FOR SUBMISSION OF THE TENDER ON LETTER  
HEAD OF THE AGENCY**

**FINANCIAL BIDS DOCUMENTS FOR MESS-BOYS & GIRLS HOSTEL FOR  
STC DHAR FOR THE YEAR 2015-16.**

***(TO BE SUBMITTED IN ENVELOPE "C")***

1. Name of the Tenderer : .....
2. Address of the Tenderer : .....  
.....
3. Tender No. : .....

**LICENSE FEES QUOTED PER MONTH:**

**Note:**

**\*\* License Fee amount should be based on the carpet area of kitchen and dining hall, facilities and furniture fixture provided by SAI in the Centre.**

**\*\* The amount of License Fee quoted (per month) by the tenderers will be one of the major considerations for the Financial Bid subject to the fulfillment of the other terms & conditions mentioned in the tender document.**

In Figure : Rs. ....

In Words : Rupees .....

This is certify that I/we have studied site, read and understood all clauses of the tender in case of award of contract I/we undertake to abide by all terms and conditions mentioned in the same.

Dated .....

(Signature of the Tenderer)

Address :.....  
.....

Tel. No. ....

Fax No. ....

(Seal of the Tenderer)



**TENDER FOR MESS-BOYS & GIRLS HOSTEL FOR STC DHAR FOR  
THE YEAR 2015-16.**

**FORMAT FOR RTGS/NEFT PAYMENT DETAILS FOR TENDER ENQUIRY OF LETTER  
HEAD OF THE FIRM**

To,  
Regional Director,  
Sports Authority of India,  
Central Centre,  
Gram Gora Bishenkheri  
Post Suraj Nagar  
Bhopal.

**Sub: Bank Details for RTGS/NEFT.**

This office has RTGS for remittance of our payments using RBI's RTGS/NEFT scheme, our payments may be made through the above scheme to our under noted account.

**RTGS/NEFT DETAILS FORM**

1.	Firm name as per Account	.....
2.	Firm Account No.	.....
3.	Type of Account	.....
4.	Bank name	.....
5.	Branch Address	..... .....
6.	Branch Telephone / Fax no	.....
7.	Bank Code No.	.....
8.	IFSC Code	.....
9.	NEFT Code	.....

**AUTHORISED SIGNATORY  
(NAME IN BLOCK LETTERS)  
SEAL OF THE TENDERER**

**Enclosed: A copy of Crossed Cancelled Cheque**

## SAI CRC STC Scheme (STC) @ Rs.175/- per day per head.

Day	Bed Tea		Break Fast		Lunch		Evening		Dinner	
	Food items	Quantity as per sanctioned diet (Minimum)	Food items	Quantity as per sanctioned diet (Minimum)	Food items	Quantity as per sanctioned diet (Minimum)	Food items	Quantity as per sanctioned diet (Minimum)	Food items	Quantity as per sanctioned diet (Minimum)
Monday	Tea	01 cup	Milk	300 ml	Chapati & Rice	As desired	Tea	01 cup	Chapati & Rice	As desired
	Biscuit	04 Nos.	Bread (Family size)	6-8 pc	Mix Dal	As desired	Lime Juice (on training Day only)	300 ml	Dal Arahar	As desired
			Butter	20 gm (Minimum)	Cudy with Pakoda (No Bundi)	As desired			Fish with Gravy Rohu or Katla fish	150 gm (raw weight)
			Jam	20 gm (Minimum)	Salad Mixure of at least three veg.	01 Katori	Panner for vegetarian with gravy	75 gm (Raw)		
			Dalia with Milk & sugar	50 gm Raw + 100 ml mile	Curd	01 Katori (100 ml)	Salad Mixture of three veg.	01 Katori		
			Egg boiled or	02 nos. (Medium size)	Fruits Nashpati (150 gm min.)	01 Nos.	Desert (Halwa)	01 cup. (100 gr. Min.)		
			Panner	50 gm Raw			Milk	200 ml		
			Banana	02 nos. (Medium size)						

<b>Tuesday</b>	Tea	01 cup	Milk	300 ml	Chapati & Rice	As desired	Tea	01 cup	Chapati & Rice	As desired
	Biscuit	04 Nos.	Bread (Family size)	6-8 pc	Rajma	As desired	Lime Juice (on training Day only)	300 ml	Dal Chilka Massor	As desired
			Butter	20 gm (Minimum)	Cauliflower with Patato	As desired			Chicken with gravy (Only Boiler Chicken)	150 gm (raw weight)
			Jam	20 gm (Minimum)	Curd	01 Katori (100 ml)			Panner for vegetarian with gravy	75 gm Raw
			Cornflake with Milk & Sugar	25 gm Raw + 100 ml milk	Salad Mixture of at least three veg.	01 Katori			Salad Mixture of three veg.	01 Katori
			Egg Bhurji (with onion & Tomato) or Panner bhurji	02 nos. (Minimum)  50 gm Raw (Minimum)	Fruits Apple (150 gm min.)	01 Nos.			Desert (Custard)	01 Cup. (100 gm Min)
			Banana	02 no. (Medium Size)					Milk	200 ml

<b>Wednesday</b>	Tea	01 cup	Milk	300 ml	Chapati & Rice	As desired	Tea	01 cup	Chapati & Rice	As desired	
	Biscuit	04 Nos.	Bread (Family size)	6-8 pc	Mixed Dal	As desired	Lime Juice (on training Day only)	300 ml	Dal Arahar	As desired	
			Butter	20 gm (Minimum)	Brinjal with Potato	As desired				Chicken with gravy (Only Boiler Chicken)	150 gm (raw weight)
			Hunny	20 gm (Minimum)	Raita with Bundi	01 Katori (100 ml)				Panner for vegetarian with gravy	75 gm Raw
			Dalia with Milk & Sugar	50 gm Raw + 100 ml milk	Salad Mixure of three veg.	01 Katori				Salad Mixture of three veg.	01 Katori
			Omlet (with onion & Tomato)	02 Eggs. (Medium Size)	Fruits Nashpati (150 gm min.)	01 Nos.				Desert (Halwa)	1 Katori. (100gm Min)
			Or Panner	50 gm Raw						Milk	200 ml
		Banana	02 no. (Medium size)								

<b>Thursday</b>	Tea	01 cup	Milk	300 ml	Chapati & Rice	As desired	Tea	01 cup	Chapati & Rice	As desired
	Biscuit	04 Nos.	Bread (Family size)	6-8 pc	Dal Arahar	As desired	Lime Juice (on training Day only)	300 ml	Dal Chilka Massor	As desired
			Butter	20 gm (Minimum)	Veg Palk with Soya Bari	As desired			Chicken with gravy (Only Boiler Chicken)	150 gm (raw weight)
			Jam	20 gm (Minimum)	Curd	01 Katori (100 gm)			Panner (for vegetarian with gravy)	75 gm Raw
			Cornflake with Milk & Sugar	25 gm Raw + 100 ml milk	Salad Mixture of three veg.	01 Katori			Salad Mixture of three veg.	01 Katori
			Egg Boiled or Panner	02 Eggs (Medium size)  50 gm Raw	Fruits Apple (150 gm min.)	01 Nos.			Desert (Kheer)	01 Katori. (100gm Min)
			Banana	02 no. (Medium size)					Milk	200 ml

Friday	Tea	01 cup	Milk	300 ml	Chapati & Rice	As desired	Tea	01 cup	Chapati & Rice	As desired
	Biscuit	04 Nos.	Bread (Family size)	6-8 pc	Rajma	As desired	Lime Juice (on training Day only)	300 ml	Dal Arahar	As desired
			Butter	20 gm (Minimum)	Brinjal with Potato	As desired			Chicken with gravy (Only Boiler Chicken)	150 gm (raw weight)
			Jam	20 gm (Minimum)	Raita with Bundi	01 Katori (100 gm)			Panner for vegetarian with gravy	75 gm Raw
			Dalia with Milk & Sugar	50 gm Raw +100 ml milk	Salad Mixure of three veg.	01 Katori			Salad Mixture of three veg.	01 Katori
			Omlet (with onion & omato)	02 Eggs. (Medium size)	Fruits Nashpati or Apple (150 gm min.)	0 Nos.			Desert (Halwa)	1 Katori. (100gm Min)
			or Panner	50 gm Raw					Milk	200 ml
Banana	02 nos. (Medium size)									

<b>Saturday</b>	Tea	01 cup	Milk	300 ml	Chapati & Rice	As desired	Tea	01 cup	Chapati & Rice	As desired
	Biscuit	04 Nos.	Bread (Family size)	6-8 pc	Mix Dal	As desired	Lime Juice (on training Day only)	300 ml	Dal Arahar	As desired
			Butter	20 gm (Minimum)	Mixed Veg	As desired			Meet with gravy	125 gm (raw weight)
			Jam	20 gm (Minimum)	Curd	01 Katori (100 gm)			Panner for vegetarian with gravy	75 gm (raw weight)
			Cornflake with Milk & Sugar	25 gm Raw +100 ml milk	Salad Mixure of at least three veg.	01 Katori			Salad Mixture of three veg.	01 Katori
			Egg Boiled	02 Nos. Medium size	Fruits Papita or Apple (150 gm min)	01 Nos			Desert Gulab Jamun	02 pc. (medium size)
			or Panner	50 gm Raw					Milk	200 ml
Banana	02 nos .Medium size									

<b>Sunday</b>	Tea	01 cup	Dry Potato veg With Pudi or Parotha	Max 08 pc. Or 03 pc	Chapati & Rice	As desired	Tea	01 cup	Veg Beriyani	As desired		
	Biscuit	04 Nos.	Butter	20 gm (Minimum)	Veg. Potato with Chole	As desired			Chapati	As desired		
			Banana	02 nos. Medium size	Curd	01 Katori (100 gm)			Dal Arahar	As desired		
			Milk	300 ml	Salad Mixture of at least three veg.	01 Katori	01 Nos			Chicken with gravy (Only Boiler Chicken)	150 gm (raw weight)	
											Panner for vegetarian	75 gm Raw
											Cauliflower veg with Potato in gravy	As desired
											Salad Mixure of atleast three veg.	01 Katori
											Desert (ICECREAM)	01 Katori (100 gm)
								Milk	200 ml			

**Note:-**

1. The rates Rs.175/- per day per head also includes all mandatory taxes deduction & electricity charges etc.
2. 7% extra will be paid as service charges to the firm over and above Rs.175/- per day per head charges.
3. The successful tenderer have to pay license fee quoted and finalized each month or will deducted from monthly bill.
4. This is a cyclic menu will continue for the all proceeding weeks without any alteration.



